



WEST SIDE MONTESSORI
Better method. Amazing outcomes.®

Health Coordinator

West Side Montessori (WSM), guided by the educational philosophy of Dr. Maria Montessori, inspires the development of individual children in a safe, supportive, culturally-diverse environment that gives them the freedom to explore, cooperate, create, and become independent learners. Founded in 1975, WSM is a 501(c)(3) organization that serves families with students 13 months through 8th grade. WSM is one of only five accredited Montessori schools in the state of Ohio.

Position:

West Side Montessori is a well-established, highly-regarded Montessori school. The health coordinator shall serve families by providing health assessments; maintaining cumulative health data; promoting safety, including assisting with management of medical conditions of students and staff; assisting in the control of communicable diseases; administering first aid; dispensing medications; providing appropriate training for staff.

Educational Requirements:

- Valid State of Ohio Registered Nurse license, in current good standing. Minimum of one year experience in school health nursing, pediatric nursing, community health nursing, or public health nursing. Current with infant/child and adult CPR/AED training.

A successful candidate will demonstrate:

- A strong rapport with children, parents, staff
- High level organizational skills
- Kindheartedness
- Ability to take initiative, go above and beyond expectations
- High energy level
- Strong communication skills
- Understanding and execution of regulations compliance
- Ability to train adults and children
- Calm in crisis situations

Responsibilities:

- Provide first aid
- Administer medications
- Oversee medical action plans
- Immunization and communicable disease compliance
- Train staff, parents, students
- Perform student health screening

Please submit a cover letter and resume on or before 15 July to: West Side Montessori, Attn: Business Operations Director, 7115 W. Bancroft St., Toledo, OH 43615 or email: dwestley@MontessoriToledo.org.

WSM is an equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, or national or ethnic origin in the administration of its employment.